

**To: Vendors**

**From: Jill Delfs, Red Bluff Round-Up Director**

We are implementing new security policies in 2010. Wrist bands for vendors and employees will be issued when you check in. This year we will be using the Tyler Jelly Building and area around it for food and other vendors. The indoor show will run Friday 3 pm – 10 pm; Saturday and Sunday 11 am to 6 pm, April 16 through April 18, 2010.

1. Vendors ***must*** check in at the Mulberry Avenue gate (Gate 4 on map) when they arrive. Signs will be posted to direct you to the proper location. **Setup will not be allowed until you have obtained proper credentials. All fees must be paid in full by March 25, 2010.**
2. ***All*** RV's will be parked in the Trinity Parking Lot. Any other vehicles or trailer will also be parked in the Trinity Parking Lot or off the grounds. There are limited power hookups available, with first come first serve. There will be a ***\$50.00 charge*** to vendors for you to hook up your RV to power.
3. **Set-up Indoors** - Thursday, April 15<sup>th</sup> 12 pm to 5 pm or Friday, April 16<sup>th</sup> 8 am to 12 noon.  
**Set-up: Outdoor** – Thursday, April 15<sup>th</sup> 12 pm to 5 pm or Fri. April 16<sup>th</sup> 8 am to 12 noon.
4. Vendor space is limited in certain areas. If you are working out of a mobile unit, you will be asked to setup in a certain order.
5. You will be allowed to drive in to stock your booths through gate #4 off Mulberry Avenue. All vehicles must be in and out of the vendor areas before 4:00 PM on Friday and 10:00 AM on Saturday and Sunday. There will be no exceptions. Vehicles must be parked in the appropriate areas. Vendor truck parking north arena along track, entrance and exit through gate 5 off Mulberry Avenue.
6. All food concessionaires must have cash registers and will report with daily cash register receipts and any monies due each morning, 8 AM to 9:30 AM Saturday, April 17 and Sunday, April 18 to location in Tyler Jelly Building. (NO EXCEPTIONS)
7. Tear down of your booths will not be allowed on Sunday April 18, 2010 until the bulk of the crowd is dispersed. This is a safety measure and we rely on your judgment.
8. **Booths are to be staffed at all times during our performances.**
9. **POWER IS NOT GUARANTEED – MAX IS 20 AMP. FAILURE TO COMPLY WITH CONTRACT WILL LOSE DEPOSIT.**
10. Insurance: \$1,000,000 general liability certificate will accompany concession application

**Contact Number: Office – 530/527-1000**

# CONCESSION APPLICATION

## Red Bluff Round-Up Association April 16, 17, 18, 2010

NOTE: This is not a contract. Please fill out and return application. You will be called and the contract will be sent upon acceptance. Be prepared to provide a \$100.00 deposit and proof of insurance naming the Red Bluff Round-Up Association and the 30<sup>th</sup> District Agricultural Association as additional insured. Fax to 530/527-8430, call 530/527-1000 or send to 670 Antelope Blvd. Ste 1., Red Bluff, CA 96080. Please type or print legibly.

CONCESSION NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE/CELL: \_\_\_\_\_ FAX OR EMAIL: \_\_\_\_\_

CALIFORNIA RESALE NUMBER: \_\_\_\_\_ BOOTH SIZE: \_\_\_\_\_

FOOD CONCESSION: \_\_\_\_\_

Brief description of ALL products you plan to sell or menu with prices. Tehama County Health Permit Required

SELLING CONCESSION: \_\_\_\_\_

Brief description of ALL products you plan to sell

EXHIBIT: \_\_\_\_\_

Brief description of your exhibit

NUMBER OF WORKER'S PASSES NEEDED PER DAY: \_\_\_\_\_

INSURANCE: Name of Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

No \_\_\_\_\_ I need to purchase. Event insurance is available through the Tehama County Fairgrounds, 530/527-5920 or [tehamadistrictfair.com](http://tehamadistrictfair.com)

## **PRICE SHEET**

### **INDOOR TRADE SHOW BOOTH SIZES**

10' x 10'      \$200.00

10' x 20'      \$300.00

10' x 30'      \$400.00

### **OUTDOOR BOOTH SIZES**

10' x 10'      \$200.00

10' x 20'      \$300.00

10' x 30'      \$400.00

10' x 40'      \$600.00

20' x 20'      \$600.00

Food vendors pay 20% of gross sales.

**All** concessionaires must have cash register with tape receipt report to Tyler Jelly Building Saturday, April 17<sup>th</sup> 8 – 9:30 am for Friday sales and Sunday, April 18<sup>th</sup> 8 – 9:30 am for Saturday sales. Fees will be collected Sunday after rodeo for Sunday receipts.